

CITY OF WATERTOWN, NEW YORK
AGENDA
Monday, July 18, 2016

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, July 18, 2016, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

RESOLUTIONS

- Resolution No. 1 - Supporting Fort Drum as the Preferred Site for an East Coast Missile Defense Agency Ground-Based Interceptor
- Resolution No. 2 - Reappointment to the Board of Assessment Review, Lisa L'Huillier
- Resolution No. 3 - Reappointment to the Development Authority of the North Country Board, Thomas H. Hefferon
- Resolution No. 4 - Approving Grant Application to the Justice Assistance Grant Program, Interlocal Agreement Between the City of Watertown and County of Jefferson
- Resolution No. 5 - Approving the Special Use Permit Request Submitted by Aaron Netto of Gianaco, LLC to Allow a Four Unit Multi-family Dwelling at 338 Academy Street, Respective Parcel Number 11-04-128.000
- Resolution No. 6 - Amendment No. 108 to the Management and Management Confidential Pay Plan
- Resolution No. 7 - Approving Agreement for Rental of Ice Time at the Watertown Municipal Arena

Resolution No. 8 - Authorizing and Supporting an Application for Funding through the New York Main Street Program for the Lincoln Building Revitalization Project Phase 2

Resolution No. 9 - Authorizing a Consolidated Funding Application to New York State for the Downtown-Riverfront Park Connection Feasibility Study

ORDINANCES

Ordinance No. 1 - Changing the Approved Zoning Classification of 404 Sherman Street, Parcel Number 10-14-126.000 from Residence C to Limited Business

LOCAL LAW

Local Law No. 2 of 2016 - A Local Law Amending Various Provisions of the Code of the City of Watertown to Allow for the Establishment of a Schedule of Fees to be Approved Annually by the Watertown City Council

PUBLIC HEARING

OLD BUSINESS

STAFF REPORTS

1. Update to the Proposed Neighbors of Watertown PILOT Agreements
2. Tax sale certificate assignment
3. Sales Tax Revenue – June 2016
4. Sale of Surplus Hydro-electricity – June 2016

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, AUGUST 1, 2016.

Res No. 1

July 8, 2016

To: City Council Members

From: Joseph M. Butler, Jr., Mayor

Subject: Supporting Ford Drum as the Preferred site for an East Coast
Missile Defense Agency Ground-Based Interceptor

In support of Fort Drum being selected as the preferred site for the potential Missile Defense Agency (MDA) project, the attached resolution is presented for your consideration in encouragement of this effort.

Also attached is a letter sent to Black & Veatch Special Projects Corporation.

RESOLUTION

Page 1 of 1

Supporting Fort Drum as the Preferred Site for an
East Coast Missile Defense Agency Ground-Based
Interceptor

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the Missile Defense Agency (MDA) is preparing a congressionally-mandated Continental United States Interceptor Site (CIS) Environmental Impact Statement (EIS) to evaluate sites for a potential additional ground-based interceptor site, and

WHEREAS there are currently three locations under consideration including Fort Drum, New York, Camp Ravenna, Ohio and Fort Custer, Michigan, and

WHEREAS in August 2014, the MDA held a scoping session to discuss with citizens, and local, state and federal government officials the scope of the project and timeline for completion of the EIS for the project, and

WHEREAS on May 9, 2016, the Draft EIS was approved for public release, and

WHEREAS after reviewing the EIS, we recognize that the project will provide significant economic benefits to New York State and the surrounding communities, including estimated short-term job creation of 600-800 jobs, estimated long-term job creation of 650-850 jobs, increase annual sales tax of \$1.65 million, and overall \$27 million annual long-term economic value to NY State and the region, and

WHEREAS we also recognize that locating the project at Fort Drum will further distinguish Fort Drum as a strategic federal installation to the nation, as well as a vibrant part of the North Country economy,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown supports Fort Drum, New York, being the preferred location for an east coast missile defense ground-based interceptor site.

Seconded by



1869

CITY OF WATERTOWN, NEW YORK

SUITE 302, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
(315) 785-7720
FAX (315) 782-9014

JOSEPH M. BUTLER, JR.
MAYOR

July 7, 2016

Black & Veatch Special Projects Corp.
Attn: MDA CIS EIS
6800 W. 115th Street, Suite 2200
Overland Park, KS 66211

Re: Fort Drum, New York

To Whom It May Concern:

This letter is written in response to the Missile Defense Agency's recently released Draft Environmental Impact Statement (EIS) for an East Coast Continental United States Interceptor Site (CIS). I understand that this project includes the installation of up to 60 ground-based interceptors that employ no warheads and would only be launched in defense of our nation.

As the Missile Defense Agency reviews sites for this CIS, I highly recommend choosing Fort Drum as the preferred site. As Mayor of the City of Watertown, I can attest that the businesses and communities surrounding Fort Drum have a proven track record of supporting the military at Fort Drum. As the installation mission has grown and changed over the past thirty years, our community has repeatedly responded. We have expanded schools districts, medical facilities and built housing to sustain families while also constructing interstate highway connections and rail sidings to enhance the installation's deployment capabilities. We have developed extensive water, sewer and telecommunications infrastructure to support the military mission and therefore are well positioned to support MDA's project requirements for the long term. We are a proven partner with the Department of Defense.

I look forward to the creation of 650-850 long term jobs in our community. These jobs will certainly have a significant positive economic impact in the North Country. Locating this project at Fort Drum brings with it the North Country's modern housing options, comprehensive healthcare services, top-notch educational opportunities and a quality of life that will ensure MDA's success in attracting and sustaining a strong workforce.

As you review the potential sites, you must consider the proven capacity of the North Country community in addition to the installation's attributes. Together we have positioned Fort Drum as the best place for the development of MDA's East Coast CIS.

Sincerely,

Joseph M. Butler, Jr.

Res No. 2

July 12, 2016

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Appointment to the Board of Assessment Review,
Lisa L'Huillier

At Council's request, we have contacted Ms. L'Huillier, who is pleased to continue for another five-year term on the Board of Assessment Review. This term is for the period September 30, 2016 to September 30, 2021.

A Resolution is attached for Council consideration.

RESOLUTION

Page 1 of 1

Reappointment to the Board of Assessment Review,
Lisa L'Huillier

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

RESOLVED that the following individual is reappointed to the Board of Assessment Review for a five-year term, such term expiring on September 30, 2021:

Lisa L'Huillier
216 Keyes Avenue
Watertown, NY 13601

Seconded by

Res No. 3

July 12, 2016

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Reappointment to the Development Authority of the North Country Board,
Thomas H. Hefferon

At Council's request, we have contacted Mr. Hefferon, who is pleased to continue for another four-year term on the Development Authority of the North Country Board. This term is for the period September 17, 2016 to September 17, 2020.

A Resolution is attached for Council consideration.

RESOLUTION

Page 1 of 1

Reappointment to the Development
Authority of the North Country Board,
Thomas H. Hefferon

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark c.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

RESOLVED that the following individual is reappointed to the Development
Authority of the North Country Board for a four-year term, such term expiring on September 17,
2020:

Thomas H. Hefferon
456 Lachenauer Drive
Watertown, NY 13601

Seconded by

Res No. 4

July 13, 2016

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Justice Assistance Grant (JAG) Program, Interlocal Agreement
Between the City of Watertown and County of Jefferson

The Police Department is applying to receive \$11,466 in funding for the City/County from the Justice Assistance Grant (JAG) Program. The City's share of the grant would be 60%, or \$6,879.60. The Jefferson County share is the remaining 40%, or \$4,586.40.

The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. The funds help support gang task forces, crime prevention, domestic violence programs and other law enforcement initiatives.

If awarded, the City will use its funds to purchase one (1) Motorola APX8000 Dual Band police portable radio for its Administrative and Detective Divisions as outlined in the attached Summary Narrative.

The grant requires the City to sign the attached Interlocal Agreement Between the City of Watertown and County of Jefferson. As part of the grant requirement, we must notify the governing body and the public and provide the opportunity to comment and be heard regarding said grant.

A resolution is attached for Council consideration.

RESOLUTION

Page 1 of 1

Approving Grant Application to the Justice Assistance Grant Program, Interlocal Agreement Between the City of Watertown and County of Jefferson

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown is applying for federal funding under the Justice Assistance Grant Program, and

WHEREAS the City is notifying City Council and the public of the grant funding opportunity that is being provided by the Justice Assistance Grant Program, and

WHEREAS the funding, if awarded, will be allocated to the City of Watertown and Jefferson County,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Grant Application between the City of Watertown and the Justice Assistance Grant Program, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign the Interlocal Agreement Between the City of Watertown and the County of Jefferson.

Seconded by

GOVERNING BODY REVIEW

The JAG application was made available for review by the governing body on July 18 2016.

PUBLIC HEARING

The City of Watertown, NY will be holding a public hearing on July 18 2016 at 7:00 PM at the City of Watertown Municipal Building located at 245 Washington St. The purpose of this hearing is for public comments concerning the 2016 Edward Byrne Memorial Justice Assistance Grant Program.

THE STATE OF NY
COUNTY OF Jefferson

INTERLOCAL AGREEMENT

BETWEEN THE CITY OF Watertown, NY AND COUNTY OF Jefferson, NY

RECOVERY ACT: JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this ____ day of _____, 2016, by and between the COUNTY of Jefferson acting by and through its governing body, the Commissioners Court, hereinafter referred to as COUNTY, and the CITY of Watertown acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Jefferson County, State of NY witnesseth:

WHEREAS, this Agreement is made under the authority of Sections _____, _____ Government Code: and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body find that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the CITY agrees to provide the COUNTY \$ 4586.40 from the JAG award for the JAG Program: and

WHEREAS, the CITY and COUNTY believe it is to be in their best interest to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1

CITY agrees to pay COUNTY a total sum of \$ 4586.40 of JAG funds.

Section 2

COUNTY agrees to use \$ 4586.40 for the JAG Program until 09/30/17. (date)

Section 3

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the _____ Tort Claims Act.

Section 4

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the _____ Tort Claims Act.

Section 5

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF Watertown, NY

COUNTY OF Jefferson, NY

City Manager

Chairman, Board of Legislators

ATTEST:

APPROVED AS TO FORM:

City Secretary

County Attorney

Contract Authorization

APPROVED AS TO FORM:

City Attorney

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contracts or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

Watertown Police Department and
Jefferson County Sheriff Department
Edward Byrne Memorial JAG Allocation
FY 2016
JAG Application# 2016-H4061-NY-DJ

Summary Narrative

The Watertown Police Department and Jefferson County Sheriff's Department are making the attached grant request to enhance their current abilities. The \$11,466 will be spent between the two agencies as requested on the budget worksheet. The City of Watertown Police Department would like purchase one (1) Motorola APX8000Dual Band police portable radio for its Administrative and Detective Divisions. Currently each Officer is not assigned their own "personal" portable radio; this addition will allow us to get closer to achieving this goal. We would also like to purchase one (1) Armasight Sirius Gen 2+ SD MG multipurpose night vision monocular with helmet mounting bracket. This equipment will be utilized when our Special Response Team (SRT) is deployed after dark.

The Jefferson County Sheriff's Department is requesting the purchase of thirty-eight (38) Glock 22 Gen 4 HGA 40 S&W, two (2) Glock 27 Gen 4 HGA 40 S&W and eight (8) Glock 17-T US Gen 4 Training HGA 9mm handguns. These weapons will replace the current handguns that the Deputies are carrying which are all over fifteen (15) years old and in need of service. A trade in system will be utilized for purchase.

FY 2016 BJA Justice Assistance Grant

Abstract

NAME: City of Watertown, NY, Application# 2016-H4061-NY-DJ

TITLE OF PROJECT: FY16 Local JAG Equipment Upgrade Initiative

GOALS OF PROJECT: To increase police portable radio inventory, to Special Response Team (SRT) with night vision capabilities and to provide County Deputies with brand new handguns.

DESCRIPTION OF STRATEGIES: The Watertown Police Department and Jefferson Co. Sheriff's Office will utilize FY2016 JAG funds for the following: The Police Department does not at this time have enough portable radios to outfit each Officer with their own. Grant monies will be used to purchase one (1) Motorola APX8000 Dual Band portable radio to help reach this goal. Special Response Team (SRT) members do not have night vision equipment. Grant monies would be used to purchase one (1) Armasight Sirius GEN 2+ SD MG multipurpose night vision monocular and one (1) helmet mount. These would be utilized when the SRT is deployed after dark.

The Sheriff's Office handguns are approximately fifteen (15) years old and in need of repair(s). Grant monies will be used to purchase thirty-eight (38) Glock 22 Gen 4 HGA 40 S&W, two (2) Glock 27 Gen 4 HGA 40S&W and eight (8) Glock 17-T US Gen 4 Training HGA 9mm handguns. These firearms will replace all road deputies, detectives and administrative personnel currently being utilized.

PROGRAM IDENTIFIERS: Firearms, Communications, Equipment-General, Officer Safety.

Total Project Cost – The total project cost consist of \$11,466.00 Federal.

Budget Narrative:

The Watertown Police Department will receive \$6,879.60 and the Jefferson County Sheriff's Department will receive \$4,586.40 of the JAG Grant. The Watertown Police Department with purchase one(1) Motorola APX 8000 Dual Band Police portable radio and one (1) Armasight Sirius GEN 2+SD MG multipurpose night vision monocular for \$7,154.25. The Jefferson County Sheriff's Department will purchase thirty-eight (38) Glock 22 Gen 4 HGA 40 S&W, two (2) Glock 27 Gen 4 HGA 40 S&W, and eight (8) Glock 17-T US Gen 4 Training HGA 9mm for \$4,609.68.

Budget Detail Worksheet Narrative

Watertown Police Department

JAG Application: 2016-H4061-NY-DJ

Budget:

- A. Personnel – N/A \$0.00
- B. Fringe Benefits – N/A \$0.00
- C. Travel – N/A \$0.00
- D. Equipment – One Motorola APX 8000 Dual Band Police portable radio, one (1) Armasight Sirius GEN 2+SD MG multipurpose night vision monocular with helmet strap for the Police Department in the amount of \$7,154.25, and Thirty-eight (38) Glock 22 Gen 4 HGA 40 S&W, two (2) Glock 27 Gen 4 HGA 40 S&W, eight (8) Glock 17-T US Gen 4 Training HGA 9mm for the Jefferson Co. Sheriff's Office with a total of \$4,609.68
- E. Supplies – N/A \$0.00
- F. Construction – N/A \$0.00
- G. Consultant/Contracts – N/A \$0.00
- H. Other Costs – N/A \$0.00
- I. Indirect Cost – N/A \$0.00

FY 2016 Edward Byrne Memorial Justice Assistance Grant (JAG)

Program Local Solicitation Disclose

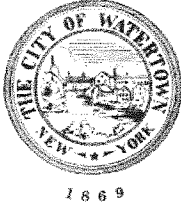
Disclosure of Pending Applications

The City of Watertown Police Department does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

The Jefferson County, NY Sheriff's Department does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

Disclosure of High Risk Status

The City of Watertown has not been deemed a high risk entity.



City of Watertown, New York
Police Department

Metro-Jeff Public Safety Building
751 Waterman Drive
Watertown, NY 13601
Phone (315) 786-2610
Fax (315) 786-2613
wpd@watertown-ny.gov



Charles P. Donoghue
Chief of Police

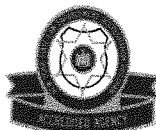
July 12th, 2016

Bureau of Justice Assistance, 2016-H4061-NY-DJ

The City of Watertown has been allocated \$11,466.00 from the FY 2016 Local JAG Program funding with Jefferson County listed as a disparate jurisdiction for this award. The City of Watertown and Jefferson County will be utilizing this award for equipment purchases totaling \$11,763.93. The City of Watertown will incur the overage of \$297.93 from its operational budget.

Respectfully:

M.J. LaBarge, Captain



Res No. 5

July 14, 2016

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning & Community Development Director

Subject: Approving the Special Use Permit Request Submitted by Aaron Netto of Gianaco, LLC, to allow a four unit multi-family dwelling at 338 Academy Street, Parcel Number 11-04-128.000

Aaron Netto of Gianaco, LLC has submitted the above subject Special Use Permit request to allow a four unit multi-family dwelling at 338 Academy Street, Parcel Number 11-04-128.000.

The Planning Board's July 5, 2016 meeting was postponed due to a lack of a quorum; however, it has been rescheduled for July 14, 2016. At the time of this writing, the Planning Board's recommendation on the Special Use Permit request was not yet available but will be communicated to the City Council prior to the next City Council meeting.

Attached is a copy of the Special Use Permit application and the report on the request prepared for the Planning Board. A copy of the Planning Board meeting minutes will also be forwarded to the Council prior to the next City Council meeting.

A public hearing is required before the City Council may vote on the resolution. It is recommended that a public hearing be scheduled for 7:30 p.m. on Monday, August 1, 2016.

RESOLUTION

Page 1 of 1

Approving the Special Use Permit Request
Submitted by Aaron Netto of Gianaco, LLC to
Allow a Four Unit Multi-family Dwelling at 338
Academy Street, Parcel Number 11-04-128.000

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS Aaron Netto of Gianaco, LLC, has made an application for a Special Use Permit to allow a four unit multi-family dwelling at 338 Academy Street, Parcel Number 11-04-128.000, and

WHEREAS the Planning Board of the City of Watertown reviewed the request for a Special Use Permit at its meeting held on July 14, 2016, and

WHEREAS a public hearing was held on the proposed Special Use Permit on August 1, 2016, after due public notice, and

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part II and has determined that the project, as submitted, is Unlisted and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed Special Use Permit to allow a four unit multi-family dwelling is an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown, that a Special Use Permit is hereby granted to Gianaco, LLC to allow a four unit multi-family dwelling located at 338 Academy Street, Parcel Number 11-04-128.000.

Seconded by



CITY OF WATERTOWN, NEW YORK

245 Washington Street, Watertown, NY 13601

Office: (315) 785-7740 - Fax: (315) 785-7829

Special Use Permit Application

APPLICANT INFORMATION

Name: *Gianaco LLC*

Mailing Address: *23997 Gotham St. Rd
Watertown N.Y. 13601*

Phone Number: *315-408-4158* Email: *aaron.netto@gmail.com*

PROPERTY INFORMATION

Property Address: *338 Academy St.*

Tax Parcel Number(s): *11-04-128.000*

Property Owner (if not applicant):

If applicant is not owner or owner's representative, indicate interest in the property:

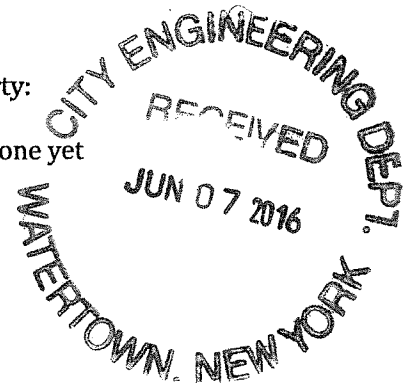
☐ Signed Purchase Agreement (attach) ☐ Signed Lease (attach) ☐ None yet

Zoning District: *Residential C*

Land Use:

Required Attachments:

- 8.5x11 parcel map with property outlined with heavy black ink
- Sketch of the site drawn to an engineering scale (e.g. 1"=20')
- Completed Part I of the Environmental Assessment Form (SEQR)



REQUEST DETAILS

Proposed Use:

Explain proposal (use additional 8.5x11 sheets if necessary):

House was a 4-unit was converted to single family for daycare facility. House was still used as 4-unit w/ separate Kitchens and baths for each. Want it converted back to be used as 4-unit.

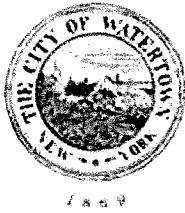
I certify that the information provided in this application is true to the best of my knowledge.

Signature:

December 1, 2015

Date:

6/6/16



Property Description Report For: 338 Academy St, Municipality of City of Watertown



Status:	Active
Roll Section:	Taxable
Swis:	221800
Tax Map ID #:	11-04-128.000
Account #:	01001340
Property Class:	210 - 1 Family Res
Site:	RES 1
In Ag. District:	No
Site Property Class:	210 - 1 Family Res
Zoning Code:	RC - Residential C
Neighborhood Code:	00506
School District:	Watertown
Total Assessment:	2016 - \$55,400 2015 - \$55,400

Total Acreage/Size:	65 x 186
Land Assessment:	2016 - \$12,700 2015 - \$12,700
Full Market Value:	2016 - \$60,217 2015 - \$62,955
Equalization Rate:	2016 - N/A 2015 - N/A
Deed Book:	2015
Grid East:	998644

Property Desc:	65x186 1104128
Deed Page:	11650
Grid North:	1447489

Area

Living Area:	3,386 sq. ft.	First Story Area:	1,702 sq. ft.
Second Story Area:	1,684 sq. ft.	Half Story Area:	0 sq. ft.
Additional Story Area:	0 sq. ft.	3/4 Story Area:	0 sq. ft.
Finished Basement:	0 sq. ft.	Number of Stories:	2
Finished Rec Room	0 sq. ft.	Finished Area Over Garage	0 sq. ft.

Structure

Building Style:	Old style	Bathrooms (Full - Half):	2 - 0
Bedrooms:	5	Kitchens:	1
Fireplaces:	0	Basement Type:	Full
Porch Type:	Porch-covered	Porch Area:	24.00
Basement Garage Cap:	0	Attached Garage Cap:	0.00 sq. ft.
Overall Condition:	Fair	Overall Grade:	Economy
Year Built:	1900		

Owners

Gianaco LLC



Prepared by
Watertown GIS
for
Watertown
Department

For Tax Purposes Only
Not to be Used for Conveyance
MADE IN STONE PLANE
COPYING, 2016, 10/1/16

No Map Changes

Property Line
Historic Property Line
Building Outline
Railroad
City Boundary
School District Boundary

Coordinates GCS
123 Panel ID
Assessment ID
Indicates
Internally
Verified (person)

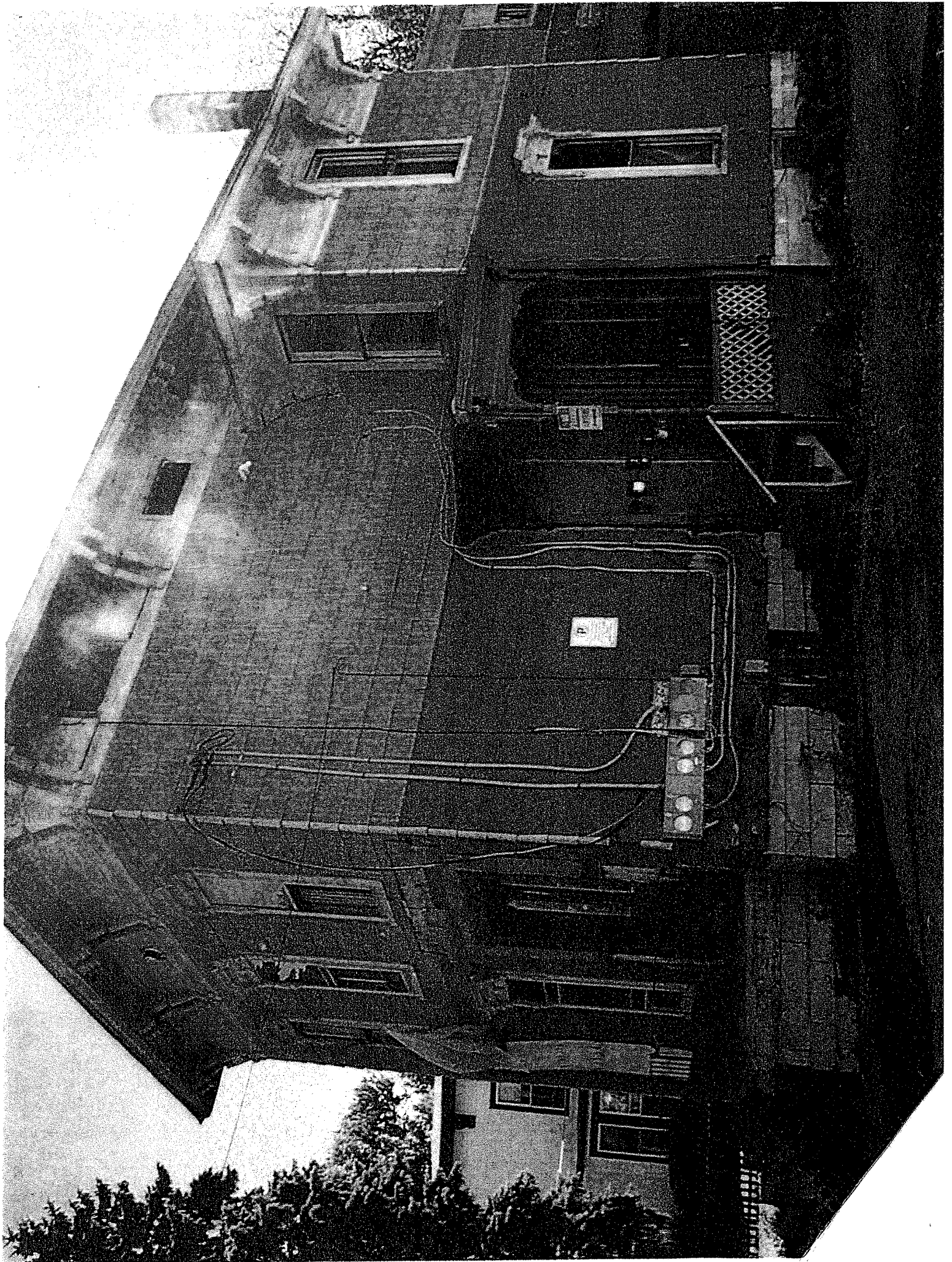
1 Inch = 50 Feet *
0 50 100 200 Feet
*When printed on 11" x 17" paper



Tax Map
City Of Watertown
Jefferson County, NY

Section 11 Block 04

Printed Date: 2/9/2016



1426

CITY OF WATERTOWN
APPLICATION FOR BUILDING PERMIT

To the BUREAU OF CODE ENFORCEMENT

Watertown, New York

Premises Address 338 Academy Street (official number will be assigned to all new buildings)
Owner Jennifer/John Wagar Address 906 Franklin St Watertown
Contractor Owners acting on previous permit for Rockbottom
Liability Insurance Co. _____ Policy No. _____ Expr. _____
Compensation Insurance Co. _____ Policy No. _____ Expr. _____

Type of Permit: ☐ New Building ☐ Addition ☐ Alteration ☐ Demolition ☒ Conversion ☐ Swimming Pool

This information not necessary for alterations to 1 and 2 family dwellings when there is no change in size of buildings nor on demolition permits.

Zoning District _____ Parcel No. 11-04-128 Lot Size 65 X 186 Bldg Size _____

Stories _____ Height _____ Total (sq. ft.) _____

(Distances) From Lot Lines: Front _____ Rear _____ Left Side _____ Right Side _____

From Nearest Buildings: Front _____ Rear _____ Left Side _____ Right Side _____

Type of Construction: Fire Resistive 1A ☐ Heavy Timber 3 ☐ Foundation _____
1B ☐ Ordinary 4A ☐ Wall Framing _____
Non-combustible 2A ☐ 4B ☐ Roof Framing _____
2B ☐ Wood Frame 5A ☐ Roofing _____
5B ☐ Siding _____
Heating _____
Chimney ☐ A ☐ B ☐ C

Flood Plan: ☐ Yes ☐ No ☐ 100 Yrs.

FIRE/DMG PREVIOUSLY REPAIRED

COMMENTS: New Owners refurbishing interior to accommodate their family members as a single family residence - openings uncovered - already existing - cosmetic improvements in progress all work to comply with NYS Bldg Code

PLOT DIAGRAM:

This permit is issued subject to all easements and rights of way and the City assumes no responsibilities for mistakes or errors concerning ownership of the premises made by the applicant of this permit.

This permit DOES NOT cover PLUMBING, HEATING, ELECTRICAL, SIDEWALK, SIGNS, CURBS, or SEWER WORK. Section 53 of the City Charter and Sections 22-2 and 22-10 of the Municipal Code require that sidewalks be built along any property along any street. A sidewalk along the property described in this application now exists, or will be rebuilt by (date) _____

or will be built by (date) _____. Demolition permits EXPIRE 2 MONTHS from date of approval. Construction permits EXPIRE 6 MONTHS from date of approval.

Building must not be used or occupied until final inspection is completed and a CERTIFICATE OF OCCUPANCY and/or CERTIFICATE OF COMPLIANCE is issued.

ESTIMATED COST OF WORK: \$ 5000

PERMIT FEE (According to current official schedule) \$ 0, pd previously Treasurer's Receipt No. _____

(I) (WE) certify that all statements made in this application are true and correct. (I) (WE) also have read all statements, conditions, and restrictions contained in this application and agree to comply with the same, and have affixed or caused to be affixed (MY) (OUR) signature hereto under penalty of perjury.

OWNER X Jennifer Wagar BY _____ DATE 5/15/06

DO NOT WRITE IN SPACE BELOW

PERMIT (GRANTED) (REFUSED) BY Carayn Meunier DATE 5/15/06

CERTIFICATE OF OCCUPANCY ISSUED BY _____ DATE _____



CERTIFICATE OF COMPLIANCE

City of Watertown, New York

CERTIFICATE NO.: CC-089-002 DATE OF ISSUE: July 18, 2008

PREMISES ADDRESS: 338 Academy Street, Watertown, New York

THIS IS TO CERTIFY that the building or portion of the building as shown below meets the MINIMUM STANDARD REQUIREMENTS in conformity with the ZONING, BUILDING CODE, HOUSING CODE and other related regulations for the use or uses as indicated. It shall be UNLAWFUL TO USE OR ALLOW TO BE USED any part or portion of said building for other than use or uses as specified herein.

THIS CERTIFICATE MUST BE KEPT ON FILE on the premises at all times. Application must be made to the Code Enforcement Inspector for ANY CHANGES desired and a new or revised certificate will be issued provided such changes are within the limits of existing laws and regulations.

OCCUPANCY GROUP: R CONSTRUCTION CLASSIFICATION: Vb

ZONING USE DISTRICT: Residence C

NUMBER of STORIES: Two

SECTION of REFERENCE: Entire

ALLOWED USE: Single Family Home

NUMBER of PERSONS WHO MAY OCCUPY: N/A

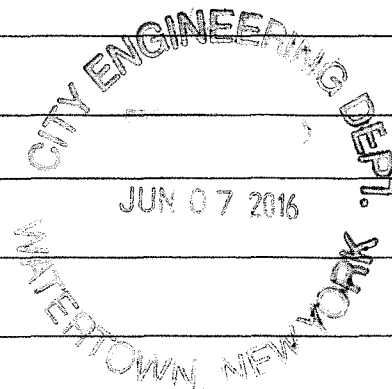
FINAL/PROVISIONAL: Final

ISSUED TO: Jennifer and John Wagar

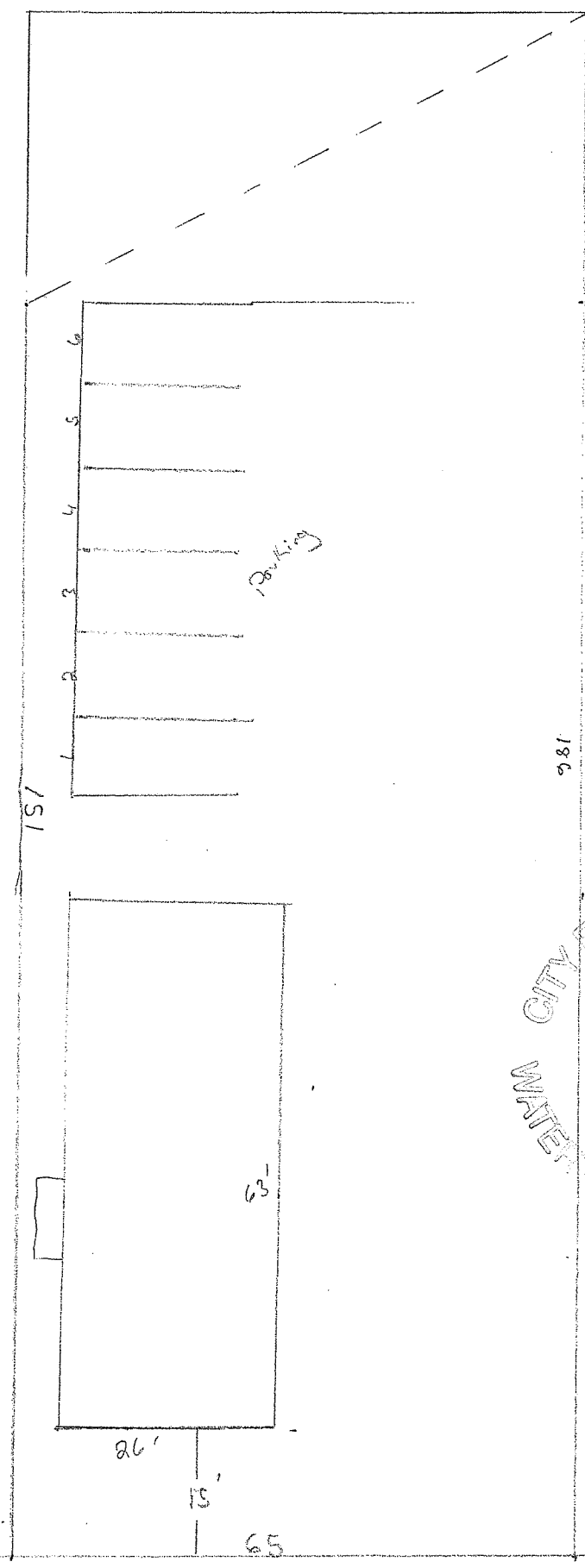
PERMIT NUMBER: B-056-202

SIGNATURE: Carolyn F. R. Meunier

INSPECTOR: Carolyn F. R. Meunier
Code Enforcement Officer
CITY OF WATERTOWN
BUREAU OF CODE ENFORCEMENT



$5 \times 186 = 12,090 \text{ SF}$



WATERBURY CITY ENGINEERING DEPT.
JUN 17 2016
NEW YORK

338 Academy St.

Short Environmental Assessment Form

Part 1 - Project Information


Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: <i>Special use permit - 4th unit</i>			
Project Location (describe, and attach a location map): <i>338 Academy St</i>			
Brief Description of Proposed Action: <i>Change unit for 1 family back to 4th unit</i>			
Name of Applicant or Sponsor: <i>Aaron Netb</i>		Telephone: <i>315-408-4158</i>	
		E-Mail: <i>aaronnetb@gmail.com</i>	
Address: <i>23997 Gotham Street Rd</i>			
City/PO: <i>Watertown</i>		State: <i>NY</i>	Zip Code: <i>13601</i>
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<input checked="" type="checkbox"/> <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency?			NO YES
If Yes, list agency(s) name and permit or approval:			<input checked="" type="checkbox"/> <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		<i>0.3</i> acres ←	
b. Total acreage to be physically disturbed?		<i>0</i> acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		<i>0.3</i> acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? <i>with council approval</i>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <input type="checkbox"/> NO <input type="checkbox"/> YES	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Giango LLC</u> Date: <u>6/6/16</u> Signature: <u>Bern Nello</u> 		

Project: Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Agency Use Only [If applicable]	
Project:	
Date:	

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
<hr/> Name of Lead Agency	<hr/> Date
<hr/> Print or Type Name of Responsible Officer in Lead Agency	<hr/> Title of Responsible Officer
<hr/> Signature of Responsible Officer in Lead Agency	<hr/> Signature of Preparer (if different from Responsible Officer)

PRINT FORM



MEMORANDUM

CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7740 – FAX: 315-785-7829

TO: Planning Board Members

FROM: Michael A. Lumbis, Planning and Community Development Director *ML*

SUBJECT: Special Use Permit Approval – 338 Academy St.

DATE: June 28, 2016

Request: Special Use Permit to allow a four unit multi-family dwelling.

Applicant: Aaron Netto, Gianaco LLC

Proposed Use: 4 Unit Apartment Complex

Property Owner: Gianaco, LLC

Submitted:

8 ½" x 11" Copy of Parcel Map: Yes

A Sketch of the Site to Scale: Yes

Completed Part I of an
Environmental Assessment Form: Yes

SEQRA: Unlisted Action

County Planning Board Review Required: No

Comments: The applicant proposes to convert a single family dwelling to a four unit multi-family dwelling. The property is currently zoned Residence C. Three unit multi-family dwellings are permitted within this property under current zoning; however a fourth unit would require special approval by City Council as listed in Section 310-6(H) of the Zoning Ordinance.

The property was previously a four unit multi-family dwelling, but it was converted to a single family dwelling in 2006 by a previous owner. The previous owner lived at the property but also utilized a portion of it as an in-home daycare facility. Included with the application is a copy of the original building permit to convert the four unit multi-family dwelling to a single family residence. The applicant now wishes to return to the property's previous use as a four unit multi-family dwelling. This requires the applicant to apply for a special use permit.

Properties south, east, and west of the subject parcel are zoned as Residence C. Although the properties to the north of the subject parcel are zoned as Limited Business, the surrounding uses are all 1-3 unit residential. The City's land use plan envisions the surrounding area to be used as High Density Residential.

In Residence C districts, the lot size per household that is required is 2,500 square feet. For the proposed four-unit dwelling, the minimum lot size is therefore 10,000 square feet. The existing lot is 12,090 square feet so the minimum lot size is met.

Parking for multi-family uses is required by the Zoning Ordinance in the amount of one space for each dwelling unit plus 10% of the total meaning that five spaces are required. The applicant has submitted a sketch showing six spaces at the rear of the building.

Special Use permits require City Council approval after recommendation from the Planning Board and a Public Hearing. The procedure is outlined in Section 310.67 of the Zoning Ordinance.

cc: City Council Members
Brian Drake, Civil Engineer II
Aaron Netto, Gianaco LLC, 23997 Gotham Street Road, Watertown, NY 13601

Res No. 6

June 29, 2016

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Amendment No. 108 to the Management and Management Confidential
Pay Plan

Attached for Council consideration is an Amendment to the Management and Management Confidential Pay Plan to establish the salary of the Water Superintendent.

RESOLUTION

Page 1 of 1

Amendment No. 108 to the Management
and Management Confidential Pay Plan

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby approves Amendment No. 108 to the Management and Management Confidential Pay Plan, for the position listed below, as follows:

Position

Salary

Water Superintendent

\$88,000

Seconded by

Res No. 7

July 13, 2016

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Agreement for Rental of Ice Time at the Watertown Municipal
Arena

For years, the City of Watertown and the Watertown Minor Hockey Association have entered into an Agreement that allows their organization to rent ice time at the City-owned Municipal Arena. Under the terms of this Agreement, the City will now charge the Association \$70.00 per hour for ice time.

As stated in the attached report of Superintendent of Parks and Recreation, Erin Gardner, she has been working very closely with the Association to welcome them back into the newly renovated Municipal Arena and to ensure that the 2016-17 ice hockey season is successful. These fees have been coordinated with the Watertown Minor Hockey Association and both parties are in agreement.

Attached for City Council review and consideration is a resolution authorizing the approval of the Agreement. Superintendent Gardner will be in attendance at the meeting to answer any questions Council Members may have.

RESOLUTION

Page 1 of 1

Approving Agreement for Rental of Ice Time
at the Watertown Municipal Arena

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City of Watertown owns and operates a Municipal Arena, and

WHEREAS the Watertown Minor Hockey Association expressed their desire to enter into an Agreement for ice time at the Municipal Arena to support their programs, and

WHEREAS City Council of the City of Watertown desires to promote recreational activities at this community recreational facility,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby approves the Agreement for Rental of Ice Time at the Watertown Municipal Arena between the City of Watertown and the Watertown Minor Hockey Association, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute said Agreement on behalf of the City of Watertown.

Seconded by

**AGREEMENT FOR RENTAL OF ICE TIME
AT THE WATERTOWN MUNICIPAL ARENA
FAIRGROUNDS WATERTOWN, NEW YORK**

This Agreement is being made and is intended to be effective as of September 19, 2016 for a period of one (1) ice season between the City of Watertown, New York with its principal offices located at 245 Washington Street; Watertown, New York 13601 (the "CITY") and the Watertown Minor Hockey Association ("Hockey Association"), P. O. Box 371, Watertown, NY 13601.

INTRODUCTION

WHEREAS the City is a municipal corporation organized under the laws of the State of New York and, as such, owns a facility known as the Watertown Municipal Arena within the City of Watertown, and the ice arena is a community recreational facility, and

WHEREAS the City desires to promote future recreational activities at the ice arena for the valid public purpose of the benefit, recreation, entertainment, amusement, convenience and welfare of the people of the City, and

WHEREAS in pursuit of that public purpose, the City desires to grant ice time for the 2016-17 ice season to the Hockey Association for the operation, management and maintenance of a skating program for the use of the people in the community wanting to learn and improve ice skating skills, and

NOW, THEREFORE, in consideration of mutual covenants and agreements as stated herein, the City and the Watertown Minor Hockey Association agree as follows:

AGREEMENT

SECTION I – TERM

The term of this agreement shall be from September 19, 2016 (the anticipated first day of ice in the Arena) through April 23, 2017.

SECTION II – PROPERTY

The City agrees to permit the Hockey Association to use a part of the City of Watertown Municipal Arena generally consisting of the ice surface, player boxes, penalty boxes, scorer's booth, locker rooms and hockey goals. The City grants the Hockey Association the right of ingress and egress over municipal property to the extent necessary to operate the hockey program on the City's ice sheet.

SECTION III – NONASSIGNABILITY

The City and Hockey Association agree that it is the purpose of this agreement to permit the use, operation, management and maintenance of the Hockey Program at the property by the Hockey Association, and that this agreement may not be assigned by the Hockey Association to any other person or entity.

SECTION IV – COMPENSATION

- A. It is understood that the Association will pay \$70.00 per hour for all ice time where there is no admission charged to the public. The Association will pay \$120.00 per hour when admission is charged to the public.
- B. It is understood that payment by the Association must be made by the 1st day of the month for that month's scheduled ice time.
- C. It is understood that the Association will use limited ice time in the month of April, 2017.
- D. The Association will have use of coach's office room #127 as indicated on Exhibit (A), for the period of one year beginning on September 19, 2016.
- E. The Hockey Association will be permitted to continue to utilize space within the Arena for storage of hockey-related equipment for a period of 1 year beginning September 19, 2016. Property stored on City property must be insured and proof of property coverage must be submitted to the City by September 19th, 2016. The City will not be responsible for holding insurance coverage on the Association's equipment.

SECTION V – ICE TIME

- A. The City will provide the Hockey Association annual ice time slots that are set aside for the organization each season. These times, with some minor adjustment, are based on previous years and include:

Day of the Week	Time of Day
Sunday	7:30 a.m. to 1:05 p.m.; 3:10 p.m. to 6:10 p.m.
Monday	6:00 p.m. to 8:30 p.m.
Tuesday	4:40 p.m. to 7:25 p.m.; 9:00 p.m. to 10:00 p.m.
Thursday	5:05 p.m. to 7:05 p.m.
Saturday	7:30 a.m. to 1:05 p.m. 4:40 p.m. to 7:30 p.m.** 4:40 p.m. to 6:50 p.m.***

**Saturday ice will extend to 7:30 p.m. when no Semi-pro or Professional game is scheduled.

*** Saturday ice time will end at 6:50 p.m. when the Semi-pro or Professional team have a scheduled home game.

B. In addition to the time listed above the City will set aside the additional times requested by the Hockey Association that include:

Day of the Week	Time of Day
Saturday	6:30 a.m. to 7:30 a.m.
Columbus Day	6:35 a.m. to 10:35 a.m.
Veterans' Day	6:35 a.m. to 10:35 a.m.
Wednesday before Thanksgiving	6:35 a.m. to 10:35 a.m.
Friday after Thanksgiving	6:35 a.m. to 10:35 a.m.
Christmas School vacation	6:35 a.m. to 10:35 a.m.
Martin Luther King Day	6:35 a.m. to 10:35 a.m.
Winter School vacation	6:35 a.m. to 10:35 a.m.

It is understood by the parties that the 6:30 a.m. to 7:30 a.m. time slots on Saturdays and 6:35 to 7:30 time slots on the other specified days are set aside for the use by the Hockey Association, as listed above. However, because of low utilization during that time slot, the Hockey Association will notify the City, one week in advance when they will use the ice between 6:30 a.m. and 7:30 a.m. on Saturdays or 6:35 a.m. and 7:30 a.m. on the other specified days.

C. In the event ice time is not used, a courtesy call shall be made within a 48 hour timeframe. If the ice is rented or used for a Parks and Recreation event, the City at that point shall have the option to resell the ice time without affecting this contract and the Association will be reimbursed.

D. The Hockey Association recognizes that the Arena will be closed Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day and therefore no ice time will be available and time missed will not be reimbursed.

E. The Hockey Association agrees to give up ice time and allow for annual events such as all local High School Hockey Games and for Watertown Figure Skating Club's annual testing session, exhibition and show and any Semi-professional or Professional hockey games.

F. Ice time for any Hockey Association tournaments will be negotiated with the rental groups that are affected. In any event, the Hockey Association will use their own scheduled ice time first before canceling another group's time.

G. The Hockey Association agrees to hold the City harmless should the Arena be closed for any unforeseen circumstance such as weather, emergencies or other items the City has no control over.

H. Any additional time requested by the Hockey Association above and beyond the ice time slots listed in Section V of this Agreement, will be billed in accordance with the rates established in the City Code Section A320-4, Schedule of Fees.

SECTION VI – MAINTENANCE

A. The City agrees that it will keep the premises, including any structural or capital repairs and improvements, in good repair during the term of this agreement at its own expense. The City further agrees that it shall provide reasonable and normal ice surface for skating purposes.

SECTION VII – INSURANCE

A. The Hockey Association agrees to furnish and maintain during the term of this Agreement general liability insurance in the amount of \$500,000/\$1,000,000 combined single limit per occurrence, and property damage insurance in the sum of \$50,000 per occurrence. Hockey Association's policy of liability insurance shall name the City as a certificate holder and as an additional named insured without restriction to vicarious liability issues only. The Hockey Association shall provide the City with copies of its declaration pages for the policy or policies during the duration of this Agreement, and those declaration pages must be delivered to the City prior to the Hockey Association's commencement of any activities on the premises.

B. The Hockey Association shall procure and maintain Worker's Compensation Insurance and Disability Insurance in accordance with the laws of the State of New York. This insurance shall cover all persons who are employees of the Franchisee under the laws of the State of New York.

SECTION VIII – HOLD HARMLESS

The Hockey Association shall indemnify and hold the City harmless including reimbursement for reasonable attorney's fees from any and all loss, claims, costs or expenses arising out of any claim of liability for injuries or damages to persons or to property sustained by any person or entity by reason of the Hockey Association's operation, use or occupation of the premises, or by or resulting from any act or omission of the Hockey Association, or any of its officers, agents, employees, guests, patrons or invitees. Coverage under the liability insurance in the type and amounts identified in Section IX naming the City as an additional named insured shall be sufficient for purposes of meeting Hockey Association's obligations under this paragraph.

SECTION IX – TERMINATION

This franchise may be terminated by the City, for cause, upon any of the following:

- A. Violation of the Hockey Association of any of the applicable laws and regulations of the State of New York including regulations promulgated by the New York State Department of Health.
- B. This Agreement may also be terminated by the City for the Hockey Association's failure to comply with any of the provisions of the agreement.

SECTION X – NO RECOURSE

The Hockey Association acknowledges and agrees that the premises may be subject to being shut down for any number of reasons including down time for structural repairs, and the Hockey Association agrees that it shall have no recourse against the City for damages in the event the premises are unavailable for use.

SECTION XI – VENUE AND APPLICABLE LAW

- A. The City and the Hockey Association agree that the venue of any legal action arising from a claimed breach of this Agreement is in the Supreme Court, in and for the County of Jefferson.
- B. This agreement shall be construed in accordance with the laws of the State of New York.

SECTION XII – SAVINGS CLAUSE

The parties acknowledge that it is important to the parties to have a valid agreement in connection with the subject matter. Therefore, the parties agree that, to the extent any term, condition, or provision of this agreement is found to be invalid, for any reason, the remainder of this agreement shall, to the extent possible, remain in full force and effect for the contract term or for any extension thereof.

SECTION XIII ENTIRE AGREEMENT

This agreement represents the entire agreement between the parties in connection with the referenced subject matter, and each party acknowledges that there are no promises, agreements, conditions or understandings, either oral or written, express or implied, which are not set forth in this agreement. Each party further agrees that no change to the terms of this agreement shall be binding unless such change is in writing and signed by both parties.

SECTION XIV – NOTICE

All notices required to be given under this agreement shall be in writing and shall be deemed to have been duly given on the date mailed. If sent by certified mail, return receipt requested to:

City:

Association:

City Manager
245 Washington Street
Watertown, New York 13601

Watertown Minor Hockey Association
P.O. Box 371
Watertown, New York 13601

IN WITNESS WHEREOF, the City and the Hockey Association have caused this agreement to be executed by the parties and is to be effective as of September 19, 2016.

THE CITY OF WATERTOWN, NEW YORK

By: _____
Sharon Addison, City Manager

WATERTOWN MINOR HOCKEY ASSOCIATION

By: _____
Amy St. Croix, Board Member

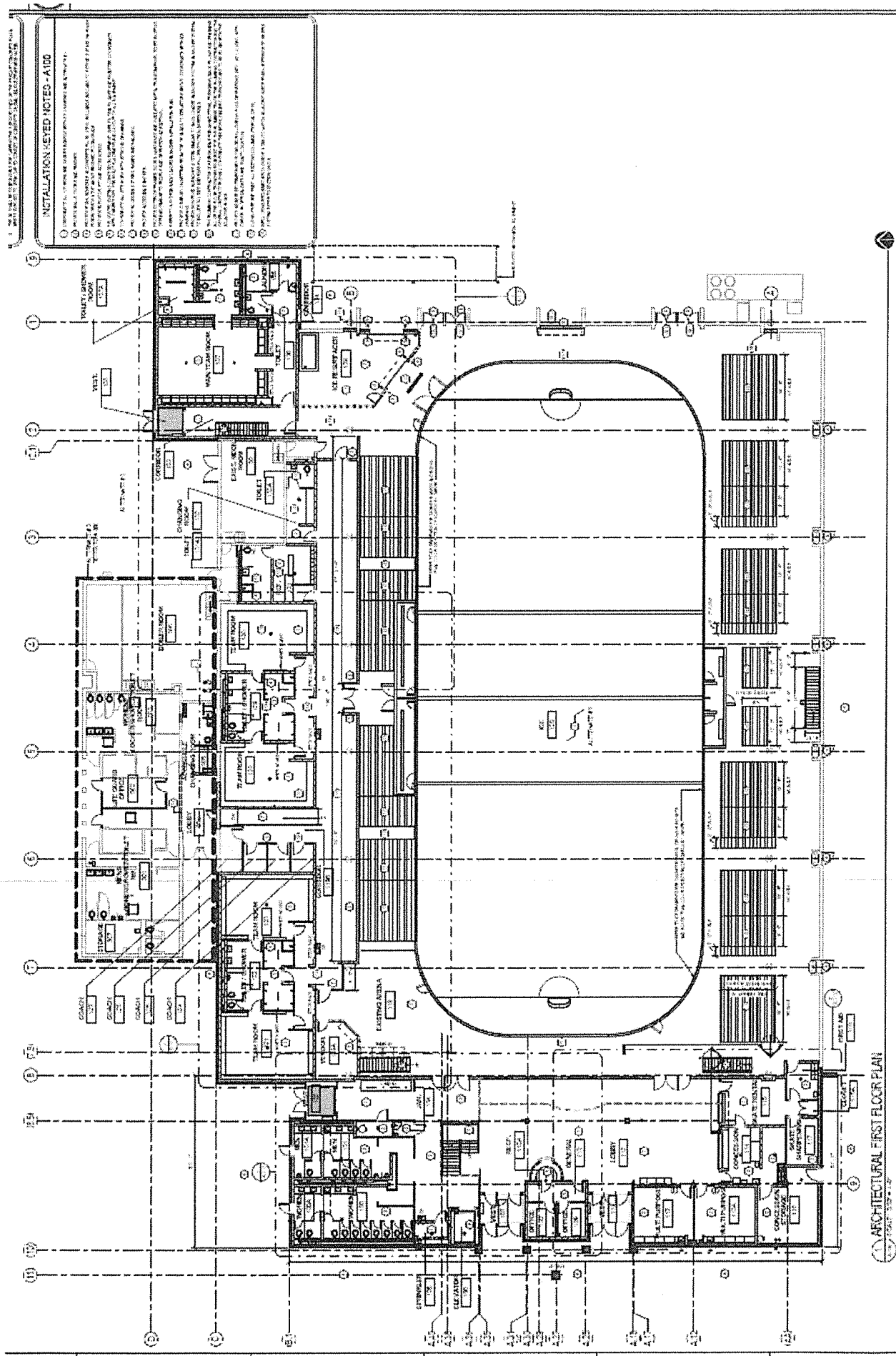


EXHIBIT A



CITY OF WATERTOWN, NEW YORK
PARKS & RECREATION DEPARTMENT

Watertown Municipal Arena
600 William T. Field Drive
Watertown, New York 13601
parksrec@watertown-ny.gov
Phone (315) 785-7775 • Fax (315) 785-7776



Date: July 13, 2016
To: The Honorable Mayor and City Council
From: Erin E. Gardner, Superintendent of Parks and Recreation
Subject: Watertown Minor Hockey Association Ice Agreement

Attached for City Council review and consideration is the agreement between the City of Watertown and the Watertown Minor Hockey Association.

The Watertown Minor Hockey Association is looking forward to returning to the newly renovated municipal arena. In past years, the City of Watertown and the Watertown Minor Hockey Association has had a bulk fee agreement. This year, the City will now charge the Association \$70.00 per hour for ice time. The City of Watertown is working very closely with the Association to ensure that the 2016-2017 ice hockey seasons are successful.

Superintendent Gardner will be in attendance at the meeting to answer any questions Council Members may have.

July 15, 2016

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning & Community Development Director

Subject: Authorizing and Supporting an Application for Funding through the New York Main Street Program for the Lincoln Building Revitalization Project Phase 2

The owners of the Lincoln Building, Doolittle and Hall LLC, are continuing their project to renovate the Lincoln Building located on Public Square. They have completed the first phase of the project, which involved the complete restoration of the front façade and the build out of one tenant space. The owners are currently seeking funding sources to embark on the second phase of the project. Phase 2 will involve restoring the rear façade, a new roof, the build out of additional tenant spaces, refurbishing the stairway and elevator, asbestos abatement, plumbing, electrical and HVAC upgrades and improvements. The project will make significant exterior improvements, will provide additional tenant spaces facing Public Square and will make the required infrastructure improvements needed to allow tenants to occupy the upper floors of the building. Phase 2 of the project is estimated to cost approximately \$1.8 million.

The owners are seeking funding for a portion of the Phase 2 improvements from New York State's Consolidated Funding Application (CFA) from a grant through Empire State Development (ESD). This grant would assist with the plumbing, electrical and HVAC upgrades and improvements.

At its July 11, 2016 Work Session, the City Council asked Staff to investigate whether or not there were other CFA opportunities that might be able to further assist this project. The New York Main Street Program, administered by the NYS Office of Community Renewal, would be a good fit for the project. This program provides funds to stimulate reinvestment in properties located within mixed-use commercial districts located in urban, small town areas. The "Downtown Anchor" portion of this program is intended to help establish or expand cultural, residential or business anchors that are key to local downtown revitalization efforts through substantial interior and/or exterior building renovations.

The City could apply on behalf of the project and would serve as the local program administrator/sponsor. The program can fund 75% of the project cost up to \$500,000. The 25% match would be the responsibility of the developer. Funding from

this grant would cover the remaining Phase 2 costs including restoring the rear façade, a new roof, the build out of additional tenant spaces, refurbishing the stairway and elevator and additional asbestos abatement.

The proposed public/private partnership and the pairing of multiple funding sources from ESD, the New York Main Street Program and the owner's financing should make this project very competitive in the CFA process.

The application requires that the City Council approve a formal resolution supporting the application. A resolution has been prepared for City Council consideration that authorizes and supports the application for funding through the New York Main Street Program for the Lincoln Building Revitalization Project Phase 2.

RESOLUTION

Page 1 of 1

Authorizing and Supporting an Application for
Funding through the New York Main Street
Program for the Lincoln Building Revitalization
Project Phase 2

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown desires to continue its efforts and long standing commitment to revitalizing downtown Watertown, and

WHEREAS the New York State Office of Community Renewal (NYS OCR) has grant funding available through the New York Main Street Program for the purposes of stimulating reinvestment in properties located within mixed-use commercial districts and helping to establish or expand business anchors that are key to local downtown revitalization efforts through substantial interior and/or exterior building renovations, and

WHEREAS the Lincoln Building, an iconic piece of the landscape in downtown Watertown, is undergoing a transformative rehabilitation that will stimulate job growth and investment and will serve as a downtown anchor for years to come, and

WHEREAS the owners of the Lincoln Building, Doolittle and Hall, LLC, are seeking funding to complete the second phase of the rehabilitation, and

WHEREAS the City Council desires to assist with the restoration of the Lincoln Building by applying to the New York Main Street Program for funding to assist with Phase 2 improvements that include restoring the rear façade, a new roof, and various interior improvements,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby supports and authorizes the submission of an application for funding through the New York Main Street Program administered by the NYS OCR for the Phase 2 improvements to the Lincoln Building located at 89-99 Public Square in downtown Watertown.

Seconded by

Res No. 9

July 15, 2016

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning & Community Development Director

Subject: Authorizing a Consolidated Funding Application to New York State for the Downtown-Riverfront Park Connection Feasibility Study

At its July 11, 2016 Work Session, the City Council asked Staff to investigate whether or not there were other Consolidated Funding Application (CFA) opportunities that might be available to continue the City's efforts to revitalize the Black River. One of the projects mentioned was improving the connection between downtown Watertown and two riverfront parks, the Veterans' Memorial Riverwalk and Whitewater Park.

The connection is anticipated to be somewhat difficult to physically construct as there is a significant topography change between the downtown and riverfront and the limited width of the right-of-way in certain locations. To determine the best course of action on how the connection could be made, Staff is proposing a Downtown-Riverfront Park Connection Feasibility Study that would provide preliminary design alternatives, cost estimates and recommendations on how to best implement and achieve the goal of connecting the downtown Watertown area with the riverfront parks.

The project is eligible for funding under the New York State Department of State Environmental Protection Fund Local Waterfront Revitalization Program through the Consolidated Funding Application process.

The estimated cost of this project is \$60,000. The grant will provide 50% of the total project cost, meaning the City will have to provide the other \$30,000. The matching funds could be obtained through the Black River Fund which currently has \$33,131 available for use for projects along the Black River.

The application requires that the City Council approve a formal resolution supporting the application. A resolution has been prepared for City Council consideration that authorizes and supports the application for funding through the New York State Department of State Environmental Protection Fund Local Waterfront Revitalization Program

RESOLUTION

Page 1 of 1

Authorizing a Consolidated Funding
Application to New York State for the
Downtown-Riverfront Park Connection
Feasibility Study

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council of the City of Watertown desires to continue its efforts at revitalizing the Black River by implementing its Local Waterfront Revitalization Program, and

WHEREAS the State of New York has announced that grant funding is available through the Consolidated Funding Application process to assist with this effort, and

WHEREAS a Downtown-Riverfront Park Connection Feasibility Study will provide preliminary design alternatives, cost estimates and recommendations on how to best implement and achieve the goal of connecting the downtown Watertown area with the Veterans' Memorial Riverwalk and Whitewater Park, and

WHEREAS this project is eligible for funding under New York State Department of State Environmental Protection Fund Local Waterfront Revitalization Program through the Consolidated Funding Application process,

NOW THEREFORE BE IT RESOLVED that the City of Watertown City Council hereby authorizes and supports and application for funding through the New York State Department of State Environmental Protection Fund Local Waterfront Revitalization Program for the Downtown-Riverfront Park Connection Feasibility Study, and

BE IT FURTHER RESOLVED that Sharon Addison, as the City Manager of the City of Watertown, is hereby authorized and directed to file a Consolidated Funding Application through New York State for grant funding for the project.

Seconded by

Ord No. 1

July 14, 2016

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Changing the Approved Zoning Classification of 404 Sherman Street
Parcel Number 10-14-126.000, from Residence C to Limited Business

Edward G. Olley, Jr., AIA, of GYMO, D.P.C., has submitted the above subject zone change request on behalf of Darrell Main of Cleveland Funeral Home. The Planning Board's July 5, 2016 meeting was postponed due to a lack of a quorum; however, it has been rescheduled for July 14, 2016. At the time of this writing, the Planning Board's recommendation on the zone change request was not yet available but will be communicated to the City Council prior to the next City Council meeting.

Attached is a copy of the zone change application and a report on the zone change request prepared for the Planning Board. A copy of the Planning Board meeting minutes will also be forwarded to the City Council prior to the next City Council meeting.

The ordinance attached for City Council consideration approves the zone change as requested. The City Council must hold a public hearing on the ordinance before it may vote. It is recommended that a public hearing be scheduled for 7:30 p.m. on Monday August 1, 2016. A SEQRA resolution will be presented for City Council consideration at that meeting.

ORDINANCE

Page 1 of 1

Changing the Approved Zoning Classification
of 404 Sherman Street, Parcel Number
10-14-126.000 from Residence C to
Limited Business

Council Member HORBACZ, Cody J.
Council Member JENNINGS, Stephen A.
Council Member MACALUSO, Teresa R.
Council Member WALCZYK, Mark C.
Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

BE IT ORDAINED where Edward G. Olley, Jr., AIA, of GYMO, D.P.C., on behalf of Darrell Main of Cleveland Funeral Home, has made an application by petition filed with the City Clerk, pursuant to Section 83 of the New York General City Law to change the approved zoning classification of 404 Sherman Street, Parcel Number 10-14-126.000 from Residence C to Limited Business, and

WHEREAS the Planning Board of the City of Watertown considered the zone change request at its July 14, 2016 meeting, and

WHEREAS a public hearing was held on the proposed zone change on August 1, 2016, after due public notice, and

WHEREAS the City Council has made a declaration of Negative Findings of the impacts of the proposed zone change according to the requirements of SEQRA, and

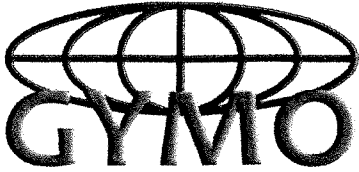
WHEREAS the City Council deems it in the best interest of the citizens of the City of Watertown to approve the requested zone change,

NOW THEREFORE BE IT ORDAINED that the approved zoning classification of 404 Sherman Street, Parcel Number 10-14-126.000, shall be changed from Residence C to Limited Business, and

BE IT FURTHER ORDAINED that the Zoning Map of the City of Watertown shall be amended to reflect the zone change, and

BE IT FURTHER ORDAINED this amendment to the Zoning Ordinance of the City of Watertown shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or otherwise printed as the City Manager directs.

Seconded by



ARCHITECTURE
ENGINEERING
ENVIRONMENTAL
LAND SURVEYING

June 21, 2016

Honorable Mayor and City Council
City of Watertown
ATTN: ENGINEERING DEPT.
245 Washington St, Room 305
Watertown, NY 13601

Re: Cleveland Funeral Home
Zone Change Application
File: 2015-157a

Dear Honorable Mayor and City Council:

On behalf of Darrell Main, I write to request a zone change for 404 Sherman Street (Tax Parcel#: 10-14-126) from Residential C to Limited Business.

The future use of this property will remain the same. The owner is requesting the zone change in order to allow for additional flexibility in regards to future signage he is contemplating for the site.

Included in this submission are an application fee of \$100.00 and 15 complete sets of this application including this cover letter, Copy of the Deed, Tax Map, Short Environmental Assessment Form Part I, and a Survey map.

If you have any questions, or require any additional information, please let me know.

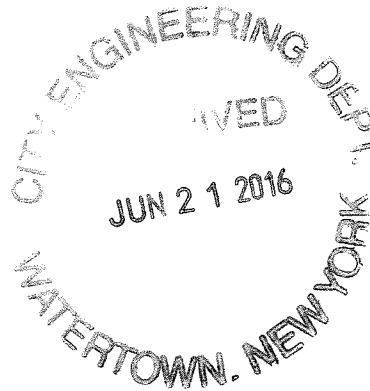
Sincerely,
GYMO Architecture, Engineering & Land Surveying, D.P.C.

Edward G. Olley Jr., AIA
Principal, Director of Architecture

Edward G. Olley, Jr., AIA
William P. Plante, PLS
Patrick J. Scordo, PE
Ryan G. Churchill, PE
Scott W. Soules, AIA

Gregory F. Ashley, PLS
Hayward B. Arthur III, MPS
Brandy W. Lucas, MBA
Howard P. Lyndaker III, PLS

In Consultation
Leo F. Gozalkowski, PLS
Stephen W. Yaussi, AIA



THIS INDENTURE

Made the 1st day of August Two Thousand Thirteen (2013).

BETWEEN

LYNN S. CLEVELAND and CORBY L. CLEVELAND
1401 HOLCOMB STREET
WATERTOWN, NY 13601

GRANTOR(S)

AND

DARRELL W. MAIN AND DELTRA L. MAIN, HIS WIFE
16923 COUNTY ROUTE 64
WATERTOWN, NY 13601, AS TENANTS BY THE ENTIRETY

GRANTEE(S)

WITNESSETH that the grantor(s) in consideration of one (\$1.00) Dollars, lawful money of the United States, and other good and valuable consideration, paid by the grantee(s), hereby grant(s) and release(s) unto the grantee(s), their distributees, successors or assigns forever,

ALL THOSE TRACTS OR PARCELS OF LAND situate in the City of Watertown, Village of Chaumont and Village of Cape Vincent, County of Jefferson and State of New York, as described in the attached Schedule "A" which is hereby incorporated herein by reference (referred to as the "Premises"), together with interest, if any, of the Grantor(s) in and to any streets and roads abutting the Premises to the centerlines thereof.

TOGETHER with the appurtenances and all the estate and rights of the grantor(s) in and to said premises.

TO HAVE AND TO HOLD the premises herein granted unto the grantee(s), their distributees and assigns forever.

And the grantor(s) covenant(s) as follows:

FIRST. That the grantee(s) shall quietly enjoy the said premises:

SECOND. That the grantor(s) will forever WARRANT the title to said premises.

This deed is subject to the trust provisions of Section 13 of the Lien Law. The words "grantor(s)" and "grantee(s)" shall be construed to read in the plural whenever the sense of this deed so requires.

Corby L. Cleveland joins in the signing of this deed to convey all of her right title and interest in the properties at 404 Sherman Street and 1401 Holcomb Street.

IN WITNESS WHEREOF, the grantor(s) has/have executed this deed the day and year first above written. In presence of:

[Signature] L.S.
Lynn S. Cleveland

[Signature] L.S.
Corby L. Cleveland

STATE OF NEW YORK)

s.s.:

COUNTY OF JEFFERSON)

On the 1st day of August in the year 2013, before me, the undersigned, a Notary Public in and for said state, personally appeared, Lynn S. Cleveland and Corby L. Cleveland personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose name are subscribed to the within instrument and acknowledged to me that they executed the same in their capacity, and that by their signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

ANDERSON WISE
Notary Public, State of New York
Qualified in Jefferson County
No. 9711975
Commission Expires February 28, 2015

ANDERSON WISE
Notary Public, State of New York
Qualified in Jefferson County
No. 9711975
Commission Expires February 28, 2015

[Signature]
Notary Public



R+L:Fracey (c)

SCHEDULE "A"

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson and State of New York and being further described as follows:

BEGINNING at an iron pipe set in the southerly street margin of Holcomb Street, said iron pipe being situate S.61°-03'-00"W., 449.46 feet along said street margin from the intersection of the southerly street margin of Holcomb Street and the westerly street margin of Marra Drive;

THENCE S.28°-55'-30"E., a distance of 780.72 feet to a point;

THENCE N.67°-54'-19"W., a distance of 190.76 feet to an iron pipe set;

THENCE N.28°-55'-30"W., a distance of 632.38 feet to an iron pipe set in the southerly street margin of Holcomb Street;

THENCE N.61°-03'-00"E. along the southerly street margin of Holcomb Street, a distance of 120.00 feet to the point of beginning.

CONTAINING 1.946 acres of land more or less. This parcel is known as 1401 Holcomb Street.

SUBJECT TO any rights or restrictions of record.

AND ALSO CONVEYING,

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson and State of New York and being further described as follows:

BEGINNING at an iron pipe set in the southerly street margin of Holcomb Street, said pipe being located a direct tie of S. 61°-03'-00" W., 264.68 feet from a 1/2" iron pipe found at the intersection of the most westerly street margin of Marra Drive with the most southerly street margin of Holcomb Street;

THENCE S. 28°-55'-30" E., passing through an iron pipe set at a distance of 125.00 feet and continuing a total distance of 250.00 feet to a point in the northerly street margin of the undeveloped portion of Marra Drive;

THENCE S. 61°-03'-00" W., along the northerly street margin of the undeveloped portion of Marra Drive, passing through an iron pipe set in said margin at a distance of 109.22 feet and continuing along said margin a total distance of 148.02 feet to an iron pipe set at the northwesterly terminus of the undeveloped portion of Marra Drive;

THENCE S. 28°-55'-30" E., along the westerly terminus of the undeveloped portion of Marra Drive, a distance of 50.00 feet to an iron pipe set at the southwestly terminus of the undeveloped portion of Marra Drive;

THENCE N. 61°-03'-00" E., along the southerly street margin of the undeveloped portion of Marra Drive, passing through an iron pipe set in said margin at a distance of 38.80 feet and continuing along said margin a total distance of 148.02 feet to a point;

THENCE S. 28°-55'-30" E., a distance of 503.59 feet to a point;

THENCE S. 24°-58'-10" W., a distance of 129.39 feet to a point;

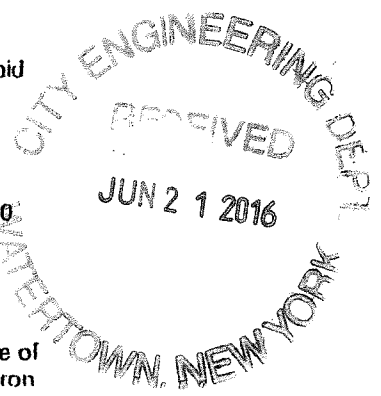
THENCE N. 67°-54'-19" W., passing through an iron pipe set at a distance of 7.44 feet and continuing a total distance of 127.40 feet to an iron pipe set;

THENCE N. 28°-55'-30" W. a distance of 780.72 feet to an iron pipe set in the southerly street margin of Holcomb Street;

THENCE N. 61°-03'-00" E., along the southerly street margin of Holcomb Street, a distance of 184.68 feet to the POINT OF BEGINNING.

CONTAINING 3.378 acres of land, more or less. This parcel is known as VL-5 Holcomb St.

CONTINUED ->



AND ALSO CONVEYING,

SCHEDULE "A" CONT...

ALL THAT TRACT OR PARCEL OF LAND situate in the City of Watertown, County of Jefferson and State of New York, bounded and described as follows:

BEGINNING at the intersection of the southerly street margin of Mullin Street and the westerly street margin of Sherman Street;

THENCE S. $06^{\circ}-32'-57''$ W. along the westerly street margin of Sherman Street a distance of 218.61 feet to an iron pipe set;

THENCE W. $82^{\circ}-49'-11''$ W. a distance of 207.49 feet to an iron pipe found;

THENCE N. $13^{\circ}-41'-00''$ E. a distance of 72.55 feet to an iron pipe found;

THENCE N. $82^{\circ}-40'-00''$ W. a distance of 20.45 feet to an iron pipe set;

THENCE N. $11^{\circ}-29'-00''$ E. passing through an iron pipe found 147.25 feet and continuing a total distance of 147.43 feet to a point in the southerly street margin of Mullin Street;

THENCE S. $82^{\circ}-40'-00''$ E. along the southerly street margin of Mullin Street a distance of 206.25 feet to the point of beginning.

CONTAINING 1.052 acres of land more or less. This parcel is known as 404 Sherman Street

AND ALSO CONVEYING,

Town of Lyme

ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Chaumont, County of Jefferson, State of New York, tax parcel no. 61.43-1-15, and being further described as follows:

BEGINNING at an iron pipe found in the assumed Northerly street margin of East Main Street, said iron pipe is situate a direct tie of South $88^{\circ} 52' 52''$ East, a distance of 129.09 feet from a nail found at the intersection of the centerline of East Main Street and the centerline of Washington street;

THENCE North $21^{\circ} 28' 00''$ East, a distance of 115.83 feet to an iron pipe found;

THENCE South $59^{\circ} 17' 00''$ East, a distance of 68.00 feet to an iron pipe set;

THENCE South $20^{\circ} 01' 07''$ West, a distance of 104.95 feet to an iron pipe set in the assumed northerly street margin of East Main street;

THENCE North $68^{\circ} 32' 00''$ West, along the assumed northerly street margin of East Main Street a distance of 69.77 feet to the point of beginning.

CONTAINING 0.173 acres of land, more or less. This parcel is known as 12007 NYS Rt. 12E.

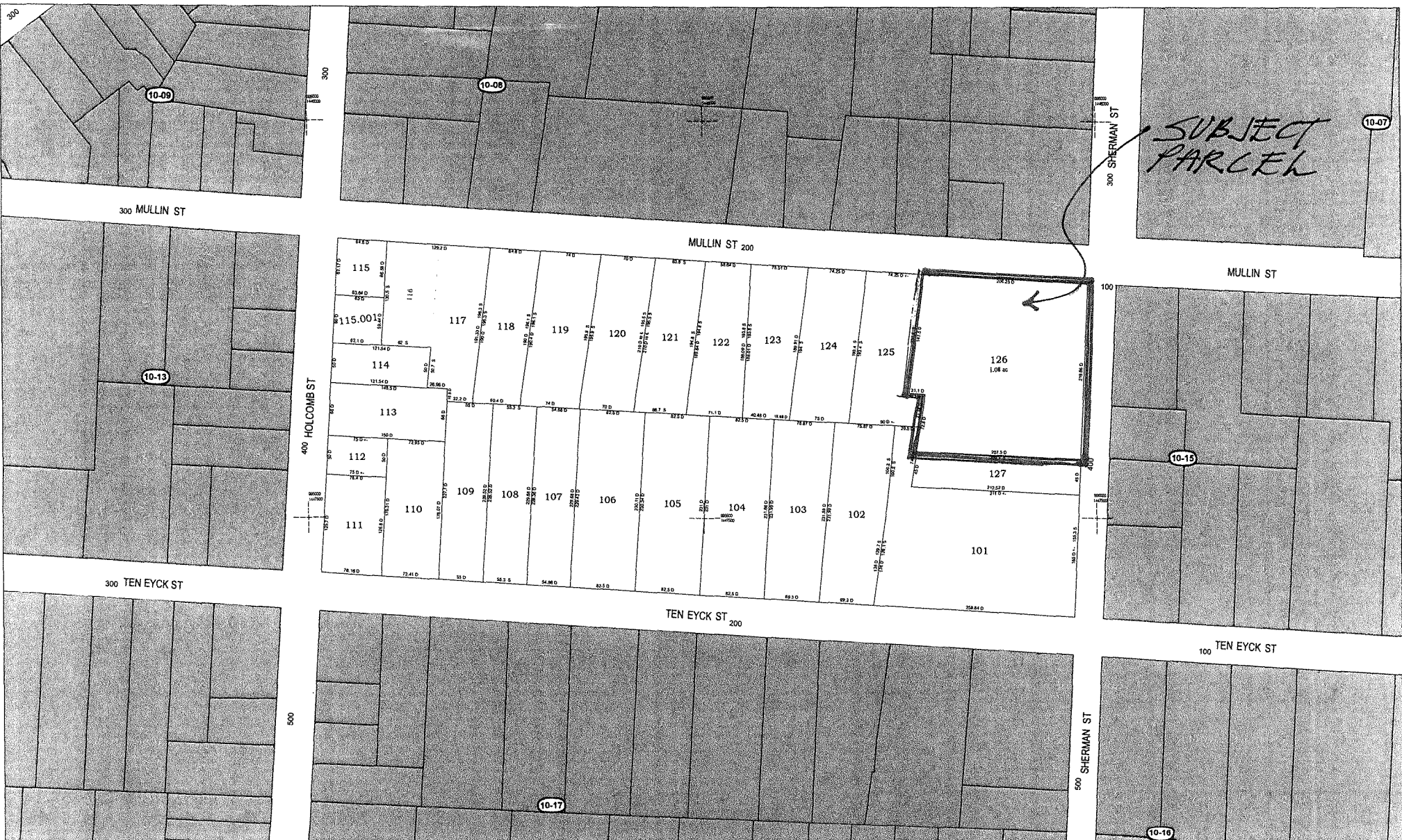
AND ALSO CONVEYING.

ALL

Town of

THAT TRACT OR PARCEL OF LAND, situate in the Village of Cape Vincent, County of Jefferson and State of New York bounded and described as follows, viz: Is a village lot known and distinguished upon a map of said village as lot No. 149 and bounded easterly by lot No. 148; northerly by the southerly margin of Broadway Street; westerly by the easterly margin of Real Street; and southerly by lot No. 150, and contains $\frac{5}{16}$ of an acre of land.

This parcel is known as 188 Broadway.



Prepared by
City of Watertown GIS
For
City of Watertown
Assessment Department

For Tax Purposes Only
Not to be Used for Conveyance

NAD 83 STATE PLANE
CENTRAL ZONE 18 FET

Print Key	Date
10-14-116-000	10/10/2012

Property Line	123 Parcel ID
Adjacent Property Line	123 Parcel ID
Building Outline	123 Parcel ID
Railroad	123 Parcel ID
City Boundary	123 Parcel ID
School District Boundary	123 Parcel ID

1 Inch = 50 Feet *

0 50 100 200 Feet

*When printed on 24" x 36" paper

City of Watertown

Jefferson County, NY

Printed Date: 2/9/2016

Tax Map

Section 10 Block 14



MEMORANDUM

CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
245 WASHINGTON STREET, ROOM 304, WATERTOWN, NY 13601
PHONE: 315-785-7740 – FAX: 315-785-7829

TO: Planning Board Members

FROM: Michael A. Lumbis, Planning and Community Development Director *ML*

SUBJECT: Zone Change – 404 Sherman Street

DATE: June 28, 2016

Request: To change the approved zoning classification of the east section of 404 Sherman Street, Parcel Number 10-14-126, from Residence C to Limited Business

Applicant: Edward G. Olley, Jr., GYMO DPC

Owner: Darrell Main of Cleveland Funeral Home

SEQRA: Unlisted

County review: No

Comments: The applicant is requesting a zone change from Residence C to Limited Business in order to allow additional flexibility in regards to future signage that is anticipated for the site. To the north of the parcel in question is a Limited Business-zoned parcel and a Residence-C zoned parcel, both of which front on Mullin Street. To the east are two parcels that are both zoned Limited Business. To the south is a Residence A-zoned parcel and to the west is a Residence C-zoned parcel.

Sign Variance: The property owner recently applied for an Area Variance to vary the requirements of Section 310-52.2 of the City Zoning Ordinance to increase the maximum allowable sign surface area. The maximum allowable sign surface area is 4 square feet in a Residence C zoning district and the applicant was requesting 15 square feet.

However, because the property owner wished to vary the amount of signage to construct a freestanding sign, a nonconforming use in Residence C districts, it was discovered that the variance would be considered a Use Variance. At that time the applicant withdrew their variance request and decided to pursue a zone change for the parcel. The Limited Business zoning designation would allow a free standing sign, and would permit total signage for the property up to 35 square feet.

Land Use Plan: The City's Land Use Plan, adopted in 1987, designates the parcel as medium density Residential. The proposed zone change for the parcel would not be consistent with the Land Use Plan.

Please refer to the attached map, prepared by City Staff, for clarification on the overlap of the Land Use Plan with present day parcel boundaries and zoning.

Planning staff would also like to advise the Planning Board that this zone change is unrelated to the concurrent Waiver of Site Plan application for the same property on this month's agenda. Since the funeral home is a permitted use in a Residence C district, the waiver for the building addition and parking lot expansion can be approved whether or not the zone change is granted.

cc: City Council Members
Brian Drake, Civil Engineer II
Edward G. Olley, Jr., GYMO DPC, 220 Sterling Street, Watertown, NY 13601

SLYE LAW OFFICES, P.C.

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Robert J. Slye, City Attorney

DATE: July 14, 2016

RE: Local Law No. 2 of 2016 – A Local Law Amending Various Provisions of the Code of the City of Watertown Pertaining to the Establishment of Fees

The City Clerk has reported that the City's expense in amending various provisions of the Code of the City of Watertown for purposes of simply changing fees has become quite costly. In September 2015, this expense was ameliorated by amending Chapter 48 of the Code to allow fees and charges related to the City's Parks and Recreation Department to be established annually by Resolution of the Council. Because Resolutions of the City Council are not reproduced in the Watertown City Code, the City's expense in publishing changes in fees was eliminated.

During the recent budget deliberations, Council approved fees for the upcoming fiscal year, which were then incorporated by staff into the City budget. In furtherance of a process designed to further reduce costs of publication, the City Clerk has identified provisions of the City Code which, if amended in a manner similar to that done in connection with Parks and Recreation fees, would result in further cost savings.

The procedure to accomplish the removal of specifically identified fees from the body of the City Code and to allow a review of fees without changes to the Code itself, is a bit cumbersome. For example, provisions of the Code involving fees which were established by Local Law, must be amended by Local Law. Those provisions of the Code dealing with fees which were established by Ordinance must be amended by Ordinance. Finally, the City Council needs to approve a resolution establishing fees for the 2016-2017 fiscal year which is designed to become effective only upon the effective dates of the new Local Law and new Ordinance.

The City's "roadmap" for accomplishing this is to first introduce a Local Law and schedule a public hearing. That is the purpose of the Local Law presented to you on July 18, 2016.

The Honorable Mayor and City Council
July 14, 2016
Page 2

Before considering this Local Law, a public hearing must be held. Staff is recommending that the City Council schedule the public hearing for Monday, August 15, 2016.

An Ordinance designed to amend those provisions of the Code which can be accomplished by Ordinance, will be introduced on August 15th. However, the Resolution which actually adopts a new schedule of fees will likely not be introduced until the first meeting in September. That Resolution will specifically recite that it is not effective until the Local Law is filed with the New York Secretary of State. The Ordinance will also contain that same language. Accordingly, the Council should wait to adopt the Local Law, Ordinance and Resolution at the first meeting in September.

LOCAL LAW

Page 1 of 6

A Local Law Amending Various Provisions of the Code of the City of Watertown to Allow for the Establishment of a Schedule of Fees to be Approved Annually by the Watertown City Council

Council Member HORBACZ, Cody J.
 Council Member JENNINGS, Stephen A.
 Council Member MACALUSO, Teresa R.
 Council Member WALCZYK, Mark C.
 Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

Introduced by

A Local Law to amend various provisions of the Code of the City of Watertown to allow certain fees and charges of the City, currently dispersed throughout the City Code, to be established at least annually by the City Council of the City of Watertown through a budget resolution that adopts a “City Fees and Charges Schedule.” Said fees and charges schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT ENACTED by the City Council of the City of Watertown that Section 81.1 (D) of the Code of the City of Watertown shall be amended to read as follows:

§ 81.1. Licensing.

D. Fees for licensing dogs. Fees and charges for spayed or neutered dogs and for unsprayed or unneutered dogs shall be as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 45-11.3 of the Code of the City of Watertown shall be amended to read as follows:

§ 45-11.3. City Marriage Officers.

Pursuant to § 11-c, Subdivision (1), of the New York State Domestic Relations Law, the City Council may appoint one or more marriage officers who shall have the authority to solemnize a marriage, which marriage shall be valid if performed in accordance with other provisions of law. Such marriage officers shall be appointed by resolution of the City Council to a term not to exceed four years, pursuant to § 11-c, Subdivision (4), of New York State Domestic Relations Law. Such marriage officer will not receive a salary or wage for his or her services. However, for each marriage at which he or she officiates, the City shall be paid, by or on behalf of the persons married, a marriage solemnization fee shall be as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

LOCAL LAW

Page 2 of 6

A Local Law Amending Various Provisions of the Code of the City of Watertown to Allow for the Establishment of a Schedule of Fees to be Approved Annually by the Watertown City Council

Council Member HORBACZ, Cody J.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Council Member WALCZYK, Mark C.

Mayor BUTLER, Jr., Joseph M.

Total

YEA	NAY

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 101.27 A. (1) of the Code of the City of Watertown shall be amended to read as follows:

§ 101.27. Examination for Certificate of Competency; Form; Lost Certificate.

A. Examination.

(1) Every person desiring to engage in the business of plumbing in the City of Watertown shall first apply to the Watertown Examining Board of Plumbers giving such information as is required by said Board and shall pay the fees that shall be as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 101-28 of the Code of the City of Watertown shall be amended to read as follows:

§ 101-28. Annual License.

Each plumber having a certificate of competency and conducting a legitimate plumbing business in the City of Watertown shall be issued a yearly license, said license to expire June 30. An annual fee will be paid as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 112-2 of the Code of the City of Watertown shall be amended to read as follows:

§ 112-2. General Licensing Requirements.

Whenever a license or permit for any business or trade is required by this chapter, application therefore shall be made as provided in §112-3, and such license or permit shall be issued in the manner and upon the conditions set forth in this chapter. The fee therefor shall be as established at least annually by the City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

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BE IT FURTHER ENACTED by the City Council of the City of Watertown that
Section 112-5 of the Code of the City of Watertown shall be amended to read as follows:

§ 112-5. Fees; Refunds.

License or permit fees shall be paid in full at or before the issuance of the license or permit to the City Clerk and shall be deposited daily with the City Comptroller. For all annual licenses or permits granted between May 1 and October 31, inclusive, the full annual fee shall be paid; for all annual licenses or permits granted between November 1 and April 30, inclusive, ½ of the annual fee shall be paid. The fees for the respective licenses and permits required under this chapter for the establishment of at least annually by the City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk. A listing of said businesses requiring such licenses and permits is as follows:

Liquidation sales/going-out-of business sales

Vending on public streets

BE IT FURTHER ENACTED by the City Council of the City of Watertown that
Section 120-13.1 (G) of the Code of the City of Watertown shall be amended to read as follows:

§ 120-13.1. Operating Permit.

G. Fee. The fee specified in, or determined in accordance with, the provisions set forth at §120-14 of this chapter must be paid at the time of submission of an application for an operating permit, for an amended operating permit, or for reissue or renewal of an operating permit.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that
Section 120-14 of the Code of the City of Watertown shall be amended to read as follows:

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§ 120.14. Fees.

Upon the filing of an application for a building permit and a maintenance or repair permit, the fees and charges as established by the Watertown City Council shall be payable. No application shall be accepted or processed nor any permit issued for which the prescribed fee has not been paid. Owners of one- and two-family dwellings shall not be required to pay any fee for a permit for maintenance or repair work to any such dwelling.

Fee and charges shall be as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 120-22 (B) of the Code of the City of Watertown shall be amended to read as follows:

§120-22. Provisional Certificate of Occupancy.**B. Fees.**

The fees for certificates of occupancy and provisional certificates of occupancy shall be as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 161.12 (H) of the Code of the City of Watertown shall be amended to read as follows:

§ 161-12. License Required for Private Transportation or Collection of Refuse.

H. Each application for a permit, if required, shall be accompanied by a check, or other form of payment acceptable to the City of Watertown in the amount established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

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BE IT FURTHER ENACTED by the City Council of the City of Watertown that
Section 161.15 of the Code of the City of Watertown shall be amended to read as follows:

§161-15. Annual Fees.

The annual fee for licensing under § 161-12, together with the fee to be collected
for registration/inspection for each vehicle proposed to be utilized, prior to each annual
inspection, shall be as established at least annually by the Watertown City Council through a
budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available
to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that
Section 161-22 (B) of the Code of the City of Watertown shall be amended to read as follows:

§ 161-22 City Disposal Bags; Definitions; Requirements; Fees; Penalties for
Offenses

B. Established rates.

The City will purchase stickers meeting specifications set by the City Council.
The price of the sticker to the City users shall be as established at least annually by the
Watertown City Council through a budget resolution that adopts a City Fees and Charges
Schedule. Said schedule shall be available to the public at the Office of the Watertown City
Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that
Section 161-22 (C)(3) (a) and (b) of the Code of the City of Watertown shall be amended to read
as follows:

C. Preparation and Collection of Garbage and Rubbish.

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YEA	NAY

(3) (a) and (b). The City's charge for reinspection by the City's Department of Public Works and its per-bag charge for each bag removed shall be as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED by the City Council of the City of Watertown that Section 253-7 of the Code of the City of Watertown shall be amended to read as follows:

§253-7. Permit Fees.

Each application for a permit shall be accompanied by a check or other form of payment acceptable to the City of Watertown, in the amount as established at least annually by the Watertown City Council through a budget resolution that adopts a City Fees and Charges Schedule. Said schedule shall be available to the public at the Office of the Watertown City Clerk.

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon being filed with the New York Secretary of State.

Seconded by

July 14, 2016

To: The Honorable Mayor and City Council

From: Brian Phelps, City Assessor

Subject: Update to the Proposed Neighbors of Watertown PILOT Agreements

This memo is to update you on the proposed consolidation and extension of PILOT agreements first outlined in a memo at the September 8, 2015 City Council meeting.

To recap, Neighbors of Watertown is looking to consolidate 5 properties under a single ownership of a private housing fund development company in order to raise money for the rehabilitation of those low income properties. They are also asking that all 5 properties be exempted from property taxes and subject to a single PILOT payment equal to 10% of the shelter rent.

Properties are currently a mix of 100% exempt and mostly exempt with PILOTs. Our calculations show that the proposed PILOT would be an increase in revenue to the City.

In order for this to happen, City Council would need to pass a resolution that:

- 1) Allows for the dissolution of the current property owners.
- 2) Exempts the properties from taxation (the City has the authority to exempt from City, County and School).
- 3) Allows for the formation of the proposed housing development fund company.
- 4) Approves the PILOT agreement.

In order to meet funding deadlines, this resolution would need to be approved at the August 1st Council Meeting. Final language for the PILOT agreement and the resolution were not ready for inclusion in this week's agenda packet, and we are asking City Council Members that have any questions or concerns to contact staff so that a decision can be reached at the August 1st meeting.

July 6, 2016

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Tax sale certificate assignment

The outstanding tax sale certificate for 423 Main Street West has been redeemed. Accordingly, a resolution to assign the tax sale certificate Ed Essa was not prepared.

July 14, 2016

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Sales Tax Revenue – June 2016

The City has received the monthly sales tax revenue amount from Jefferson County. In comparison to June 2016, this month's sales tax revenue on an actual to actual basis is up \$62,358 or 3.61%. In comparison to the original budget projection for the month, sales tax is up \$17,461 or 0.99%.

The year-to-date actual receipts are down \$61,492 or 0.36% while the year-to-date receipts on a budget basis are down \$506,808 or 2.88%. Year-to-date sales tax revenue finished at \$17,068,193.

The attached spreadsheet shows the detail collections for this year and last year along with the budgeted amounts. Collections for the Fiscal Years' 2011-12, 2012-13, 2013-14 and 2014-15 have been included for historical perspective.

The sales tax budget for FY 2016-17 is \$18,030,000 which represents an increase of \$961,807 or 5.64% over the FY 2015-16 actual amount.

	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Variance</u>	<u>% Inc/(Dec) to Prior Year</u>	<u>Quarterly Variance</u>	<u>% Inc/(Dec) to Prior Quarter</u>
July	\$ 1,359,433	\$ 1,361,364	\$ 1,492,579	\$ 1,412,829	\$ 1,509,325	\$ 96,496	6.83%		
August	\$ 1,319,714	\$ 1,357,130	\$ 1,463,877	\$ 1,247,954	\$ 1,494,788	\$ 246,834	19.78%		
September	\$ 1,886,899	\$ 2,071,785	\$ 1,760,254	\$ 2,206,655	\$ 1,683,486	\$ (523,169)	-23.71%	(179,839)	-3.69%
October	\$ 1,215,879	\$ 1,301,624	\$ 1,584,174	\$ 1,405,774	\$ 1,339,731	\$ (66,043)	-4.70%		
November	\$ 1,207,881	\$ 1,274,589	\$ 1,116,784	\$ 1,398,402	\$ 1,375,619	\$ (22,783)	-1.63%		
December	\$ 1,897,409	\$ 1,714,672	\$ 1,543,425	\$ 1,540,727	\$ 1,351,562	\$ (189,164)	-12.28%	(277,990)	-6.40%
January	\$ 1,195,675	\$ 1,276,483	\$ 1,238,468	\$ 1,261,235	\$ 1,332,286	\$ 71,051	5.63%		
February	\$ 1,036,230	\$ 1,160,663	\$ 1,076,005	\$ 1,059,321	\$ 1,084,467	\$ 25,146	2.37%		
March	\$ 1,624,451	\$ 1,453,454	\$ 1,471,964	\$ 1,295,074	\$ 1,426,339	\$ 131,266	10.14%	227,462	6.29%
April	\$ 1,217,913	\$ 1,293,493	\$ 1,271,765	\$ 1,286,204	\$ 1,333,096	\$ 46,891	3.65%		
May	\$ 1,224,057	\$ 1,373,513	\$ 1,298,653	\$ 1,288,547	\$ 1,348,173	\$ 59,625	4.63%		
June	\$ 2,029,525	\$ 1,609,032	\$ 1,699,052	\$ 1,726,963	\$ 1,789,321	\$ 62,358	3.61%	168,875	3.93%
YTD	<u>\$ 17,215,066</u>	<u>\$ 17,247,801</u>	<u>\$ 17,017,001</u>	<u>\$ 17,129,685</u>	<u>\$ 17,068,193</u>	<u>\$ (61,492)</u>	<u>-0.36%</u>		

	<u>Original Budget 2015-16</u>	<u>Actual 2015-16</u>	<u>Variance</u>	<u>%</u>		
July	\$ 1,449,558	\$ 1,509,325	\$ 59,767	4.12%		
August	\$ 1,280,396	\$ 1,494,788	\$ 214,392	16.74%		
September	\$ 2,264,021	\$ 1,683,486	\$ (580,535)	-25.64%	(306,376)	-6.13%
October	\$ 1,442,320	\$ 1,339,731	\$ (102,589)	-7.11%		
November	\$ 1,434,756	\$ 1,375,619	\$ (59,137)	-4.12%		
December	\$ 1,580,780	\$ 1,351,562	\$ (229,218)	-14.50%	(390,944)	-8.77%
January	\$ 1,294,023	\$ 1,332,286	\$ 38,263	2.96%		
February	\$ 1,086,860	\$ 1,084,467	\$ (2,393)	-0.22%		
March	\$ 1,328,741	\$ 1,426,339	\$ 97,598	7.35%	133,468	3.60%
April	\$ 1,319,641	\$ 1,333,096	\$ 13,455	1.02%		
May	\$ 1,322,045	\$ 1,348,173	\$ 26,128	1.98%		
June	\$ 1,771,860	\$ 1,789,321	\$ 17,461	0.99%	57,043	1.29%
YTD	<u>\$ 17,575,000</u>	<u>\$ 17,068,193</u>	<u>\$ (506,808)</u>	<u>-2.88%</u>		

July 14, 2016

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Sale of Surplus Hydro-electricity – June 2016

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to June 2015, the sale of surplus hydro-electric power on an actual to actual basis is down \$475,386 or 74.51%. In comparison to the original budget projection for the month of June, revenue is down \$132,930 or 44.97%.

The year-to-date actual revenue is up \$200,160 or 5.27% while the year-to-date revenue on a budget basis is up \$209,511 or 5.53%. Year-to-date revenue finished at \$3,999,511.

The attached spreadsheet shows the monthly revenues for this year and last year along with the budgeted amounts. Revenues for the Fiscal Years' 2011-12, 2012-13, 2013-14 and 2014-15 have been included for historical perspective.

	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>	<u>Variance</u>	<u>% Inc/(Dec)to Prior Year</u>
July	\$ 155,906	\$ 58,161	\$ 110,698	\$ 382,759	\$ 286,952	\$ 321,539	\$ 34,587	12.05%
August	\$ 93,713	\$ 60,957	\$ 112,473	\$ 123,196	\$ 293,338	\$ 11,805	\$ (281,533)	-95.98%
September	\$ 83,982	\$ 269,071	\$ 98,811	\$ 117,122	\$ 121,197	\$ 14,857	\$ (106,341)	-87.74%
October	\$ 381,302	\$ 271,426	\$ 261,082	\$ 237,797	\$ 296,432	\$ 260,804	\$ (35,628)	-12.02%
November	\$ 430,619	\$ 248,928	\$ 108,670	\$ 473,459	\$ 331,977	\$ 393,589	\$ 61,612	18.56%
December	\$ 158,011	\$ 446,292	\$ 356,383	\$ 323,081	\$ 502,018	\$ 542,231	\$ 40,213	8.01%
January	\$ 134,314	\$ 145,673	\$ 179,469	\$ 240,183	\$ 246,137	\$ 380,018	\$ 133,881	54.39%
February	\$ 125,485	\$ 95,930	\$ 160,026	\$ 225,629	\$ 158,920	\$ 440,304	\$ 281,384	177.06%
March	\$ 770,412	\$ 342,560	\$ 338,154	\$ 232,743	\$ 154,182	\$ 634,598	\$ 480,416	311.59%
April	\$ 473,927	\$ 294,811	\$ 551,360	\$ 468,075	\$ 577,742	\$ 555,833	\$ (21,909)	-3.79%
May	\$ 474,816	\$ 417,317	\$ 324,167	\$ 660,449	\$ 192,410	\$ 281,274	\$ 88,864	46.18%
June	\$ 239,951	\$ 114,976	\$ 474,813	\$ 421,856	\$ 638,045	\$ 162,659	\$ (475,386)	-74.51%
YTD	<u>3,522,437</u>	<u>\$ 2,766,103</u>	<u>\$ 3,076,104</u>	<u>\$ 3,906,347</u>	<u>\$ 3,799,350</u>	<u>\$ 3,999,511</u>	<u>\$ 200,160</u>	<u>5.27%</u>

	<u>Original Budget</u>			
	<u>2015-16</u>	<u>Actual 2015-16</u>	<u>Variance</u>	<u>%</u>
July	\$ 218,208	\$ 321,539	\$ 103,331	47.35%
August	\$ 133,611	\$ 11,805	\$ (121,806)	-91.16%
September	\$ 126,478	\$ 14,857	\$ (111,621)	-88.25%
October	\$ 309,871	\$ 260,804	\$ (49,067)	-15.83%
November	\$ 419,568	\$ 393,589	\$ (25,979)	-6.19%
December	\$ 355,303	\$ 542,231	\$ 186,928	52.61%
January	\$ 284,742	\$ 380,018	\$ 95,276	33.46%
February	\$ 226,286	\$ 440,304	\$ 214,018	94.58%
March	\$ 383,472	\$ 634,598	\$ 251,126	65.49%
April	\$ 542,313	\$ 555,833	\$ 13,520	2.49%
May	\$ 494,559	\$ 281,274	\$ (213,285)	-43.13%
June	\$ 295,589	\$ 162,659	\$ (132,930)	-44.97%
YTD	<u>\$ 3,790,000</u>	<u>\$ 3,999,511</u>	<u>\$ 209,511</u>	<u>5.53%</u>
Total Budget	<u>\$ 3,790,000</u>			